

## Parking Review

### Environment Committee, item 6

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| <b>Committee:</b> | <b>Decriminalisation Task Group</b>                                       | <b>Agenda Item</b>   |
| <b>Date:</b>      | <b>7 August 2006</b>  | <b>6</b>             |
| <b>Title:</b>     | <b>Parking Review</b>   |                      |
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### Summary

This report refers to three appendices. The first confirms the Policy decisions that have been made to date with regard Parking Services for Uttlesford. The second sets out the areas originally within the scope of the Review which, for reasons explained, can not be resolved at this time and may require individual reports in the future. The third provides the Task Group with a set of recommendations for consideration as a result of the Review.

It is intended that this is the final report under the remit of the Parking Review as it is considered that, other than a few un-resolved issues, which can be dealt with separately / as necessary when more information is available, the remaining outstanding policy decisions can be dealt with at this meeting.

### Recommendations

- 1 Note the Policy decisions that have been made to date with regard Parking Services for Uttlesford
- 2 Confirm the amendment to Policy 3.1 -“Criteria for considering Introduction of a Resident Parking Scheme (RPS)” where by references to the Environment Committee are replaced with “the appropriate Area Panel”, and insertion of the caveat “subject to any decision that would have financial implications beyond the prescribed budget being referred to the Environment Committee.”
- 3 Note the areas within the original scope of the review that will be reported on separately / as necessary.
- 4 Confirm the following policies, as detailed in Appendix 3 –
  - 2.6 Continuation of Pay & Display

NB The final detail of this recommendation is dependent on the decision of this Committee in respect of the specific item regarding Car Park Payment Methods on this meeting’s Agenda

- *No changes are made to the payment methods in any of the Council’s car parks.*
- *A 3-year rolling replacement programme of new Pay and Display machines with solar power be implemented.*

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- *Operations Committee be asked to make provision in the Capital Programme 2007/08 and 2008/09 for £30,000 p.a. to cover the cost of the Pay & Display machine replacement programme.*
- *Officers further investigate the provision of mobile phone parking and other payment methods and report back to this committee on the practical and financial implications.*
- 2.9 Station Car Parks
  - *Officers to liaise with relevant contacts as appropriate and necessary*
- 2.10 Agreements with Waitrose, Boots, the Coop and Stansted Parish Council for Car Parking services
  - *Officers to ensure that UDC meets its obligations as set out in the Agreements with relevant parties.*
  - *Officers to ensure relevant parties are consulted as set out in Parking Policy 4 –Consultation*
- 3.2 Fly Parking in the District
  - *Officers work in conjunction with ECC and the relevant Parish Council to consider what schemes could be introduced to address the fly-parking problem. If appropriate, consultation to be carried out and, if required, the preferred scheme to be introduced for an 18 month trial period*
- 3.6 Fees and Charges for On-Street Parking
  - *Every other year On-Street Parking Charges to be reviewed and consideration given to appropriate changes*
- 6.3 Staffing Levels
  - *To ensure staffing levels are maintained at an optimum level, Officers to recruit in a timely and efficient manner*
- 8.1 land Purchase for Future Off-Street Car Park Provision
  - *Parking and Development Services officers to consider opportunities for land purchase /Section 106 agreements for the provision of Off-Street Car Parks as opportunities arise*
- 8.4 M11 Expansion
  - *Officers of Development Services to consider whether there is adequate parking provision when plans for major developments are being looked at*
- 8.5 Introduction of Park and Ride
  - *Where an opportunity is identified to introduce a Park & Ride Scheme(s) officers present details to the relevant Area Panel and the Environment Committee for consideration*

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#### 8.6 Environmental Implications

- *Any new provision of parking facilities to undergo an Environmental Impact Assessment*

### Background Papers

Parking Review report to and minutes of the meeting of the Environment & Transport Committee – September 2005

Parking Review report to and minutes of the meeting of the Environment Committee – March 2006

### Impact

|                            |  |
|----------------------------|--|
| Communication/Consultation | Consultation has taken place throughout the review process with relevant parties and will be undertaken, as appropriate, as policies are implemented |
| Community Safety           | Community Safety implications will be considered when policies are implemented   |
| Equalities                 | Equality implications will be considered when policies are implemented   |
| Finance                    | Financial implications will be provided to Members as appropriate as policies are implemented  |
| Human Rights               | Human Right implications will be considered when policies are implemented  |
| Legal implications         | Legal implications will be considered when policies are implemented  |
| Ward-specific impacts      | Ward-specific/Area Panel implications will be considered when policies are implemented   |
| Workforce/Workplace        | Workforce/place implications will be considered when policies are implemented  |

### Situation

- 1 Reports were presented to the Environment Committee in March 2006 and its predecessor Committee in September 2005 on elements of the Review that had been progressed during that period. A number of Policy decisions were agreed and officers are now pursuing these.

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- 2 Further recommendations for decision are made in this report following additional work. However, it has not been possible to pursue some aspects of the review due to circumstances beyond officer's control as outlined in the relevant paragraphs below and attached appendix.
- 3 With the introduction of Area Panels, Members are asked to revisit one of the previously agreed policy recommendations to confirm a more appropriate methodology with regard to Resident Parking Schemes.

### **Policy Decisions already taken**

- 4 Appendix 1 sets out details of the Policy decisions that have already been taken. The intention of this section of the report is to provide Members with a reminder of decisions taken given that the time to carry out the Review has proven quite lengthy.
- 5 However, one of the recommendations needs to be revisited in light of the introduction of Area Panels. Recommendation 3.1 details the "Criteria for considering introduction of a Resident Parking Scheme (RPS)" and the following was originally agreed -

*NB all potential schemes have to be reviewed by and confirmed by ECC Highways in the first instance*

*3.1.1 Requests for the consideration of introducing a RPS to be taken to the Environment Committee*

*3.1.2 In the event that the Environment Committee decide to investigate the option to introduce the RPS, the attached standard questionnaire to be used to inform the decision about whether to introduce an RPS*

*3.1.3 A further report be made to the Environment Committee on the viability of any scheme to enable it to decide whether a scheme should be introduced or not.*

- 6 Under the new constitutional arrangements Area Panels have delegated authority to make decisions on "the making of traffic regulation orders and the exercise of such other relevant order making powers as the Essex County Council may delegate to the Council within the prescribed budget where such matters relate solely to the area covered by the Area Panel."

It is suggested, therefore, that the references to the Environment Committee in Policy in 3.1 be replaced with "the relevant Area Panel" but with a caveat "subject to any decision that would have financial implications beyond the prescribed budget being referred to the Environment Committee."

### **Un-Resolvable Items in Scope of Review**

- 7 Appendix 2 sets out details of the areas that were originally within the scope of the Review, which, for reasons explained against each entry, cannot be resolved at this time. If necessary, officers will bring separate reports to this Committee on any of these issues in the future.

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#### **Outstanding Policy Decisions**

- 8 Appendix 3 provides Members with details of the outstanding policy areas for consideration and decision.

#### **Risk Analysis**

| <b>Risk</b>                    | <b>Likelihood</b> | <b>Impact</b>                                      | <b>Mitigating actions</b>   |
|--------------------------------|-------------------|--|---|
| Policy decisions are not taken | Low               | Medium – completion of the review would be delayed | Provide members with sufficient information to assist them to take policy decisions |